

Edwards-Knox Central School
Board of Education
Regular Meeting
January 8, 2019

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 6:38 p.m. by Vice President Stacia Kroniser on January 8, 2019 at the Edwards-Knox Central School Library.

The meeting opened with the Pledge of Allegiance.

Members of the Board of Education present were: Penny Allen, Lynn Coller, Stacia Kroniser, Derek LaPoint, Reggie LaPoint (7:02 p.m), Tom O'Brien and Michael White. Also present were: Erin Woods, Amy Sykes, Lura Hughes, Glenda Morales-Hanley, Chris Harris, Sean McGrath and Brandi Graham.

Good News Report:

Ms. Woods discussed the \$1,000 Corning Grant that we will be receiving for purchasing STEM robotics kits, Ms. Woods also mentioned that Amanda Tresidder had submitted the application for the grant. Ms. Woods also noted the very nice gifts that the FFA had for sale during the holiday season, samples were displayed and offered as gifts from Ms. Woods to each of the board members. Also noted, Christmas cards with the artwork of a Pre-K student were sent to local government representatives from the District.

Discussion of Board Member Issues: A brief conversation was had regarding the Capital Project design phase.

RESOLUTION: A motion was made by Michael White, seconded by Derek LaPoint to approve the Minutes minutes of December 11, 2018.

12/11/18

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Absent	O'Brien - Yes	Trudeau - Absent
White - Yes			Motion Carried

The Board reviewed the warrants on file in the business office, recommended for payment by the Claims Auditor and asked clarification questions regarding the payments.

RESOLUTION: A motion was made by Lynn Coller, seconded by Tom O'Brien to accept the Claims Auditor report dated December 12, 2018, as presented and on file in the Business Office.

Claims Auditor Reports

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Absent	O'Brien - Yes	Trudeau - Absent
White - Yes			Motion Carried

RESOLUTION: A motion was made by Penny Allen, seconded by Michael White to approve the Treasurer's Report Treasurer's report of November 30, 2018, as presented and on file in the Business Office:

11/30/18

General Fund: \$133,201.59
General Fund Class: \$1,724,536.48
School Lunch Checking: \$8,577.56
Federal Fund Checking: \$52,520.55
Trust & Agency Checking: \$52,526.37
Payroll Checking: \$5,704.82
Class Retirement Contribution Reserve Fund: \$1,204,146.65
Class Workers Comp Reserve Fund: \$404,469.35
Class Debt Service Fund: \$326,908.61
Class Insurance Reserve Fund: \$38,199.73
Class Employees Benefit Reserve Fund: \$600,047.44
Class Unemployment Reserve Fund: \$292,205.36
Class Capital Fund: \$686.02

Class Expendable Fund: \$82,550.96
Class Non-expendable Fund: \$121,345.81
Class Capital Money Market Fund: \$4,481.17
Scholarship Fund NBT: \$511.93

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Absent	O'Brien - Yes	Trudeau - Absent
White - Yes			Motion Carried

RESOLUTION: A motion was made by Derek LaPoint, seconded by Tom O'Brien to accept the Trial Balance Report, Revenue Status Report, Budget Status Report and the Budgetary Rev. Stat. Transfer Reports dated November 30, 2018, as presented and on file in the Business Budg. Stat. Office.

Budg. Transfer Rpts.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Absent	O'Brien - Yes	Trudeau - Absent
White - Yes			Motion Carried

The Board reviewed the extracurricular quarterly report on file in the district office and asked calcification questions regarding payments.

RESOLUTION: A motion was made by Michael White, seconded by Penny Allen to approve the 2nd Mtg cancellation of the second Board of Education meeting scheduled for January 22, 2019 and to direct the District Clerk to advertise the same.

Cancel

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Absent	O'Brien - Yes	Trudeau - Absent
White - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Derek LaPoint to approve the IRS standard mileage rate of .58 for 2019.

Mileage Rate Chg.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Absent	O'Brien - Yes	Trudeau - Absent
White - Yes			Motion Carried

Board Discussion: Legislative Advocacy Breakfast

Ms. Woods noted a Legislative Advocacy Breakfast scheduled for January 25, 2019 in Saranac Lake. Board of Education members were invited.

RESOLUTION: A motion was made by Michael White, seconded by Tom O'Brien to approve the first 1st Read reading of Policy #5413 - Procurement: Uniform Grant Guidance for Federal Awards , as Policy presented.

#5413

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Absent	O'Brien - Yes	Trudeau - Absent
White - Yes			Motion Carried

Board Discussion: Facilities Budget Draft

Mrs. Morales-Hanley and Mr. Harris discussed the facilities budget noting the possible need of a new plow truck.

Board President LaPoint entered the meeting.

Board Discussion: Cafeteria Budget Draft

Mrs. Morales-Hanley discussed the cafeteria budget noting that there are only two years left in the CEP program, 2019/2020 and an extension for the 2020/2021 school year. Ms. Woods discussed the importance of collecting and maintaining the CEP eligibility form from all families within the district. Ms. Woods explained that although all students receive free breakfast and lunch, it is important that the eligibility forms are completed to ensure continuance of free school meals. Ideas of promoting the completion of the CEP form by all district families are being looked into.

Board Discussion: The Council's 2019 Winter Institute and Lobby Day

Ms. Woods discussed the possibility of her attending the Lobby Day in Albany.

RESOLUTION: A motion was made by Derek LaPoint, seconded by Lynn Coller to approve Erin 2019 Winter Institute Lobby Day, including related expenses, as presented.

Allen - Yes Coller - Yes Hotaling - Absent Kroniser - Yes
D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Trudeau - Absent
White - Yes Motion Carried

Administrative Reports

Mrs. Morales-Hanley stated that she is working on applying for a Child Nutrition Grant, although we received the grant a few years ago she continues to apply. A few new items needed was noted by the Cafeteria Manager included a warmer, heat lamps and a breakfast cart all of which the grant could help finance.

Ms. Woods discussed the upcoming health insurance informational meeting scheduled for January 29th whereas representatives from both Unions will be present. An invitation to board members was also extended. Ms. Woods and Mr. Harris both discussed sound system upgrades. Ms. Woods discussed alarm system testing that was completed during Christmas break while students were not in the building.

RESOLUTION: A motion was made by Penny Allen, seconded by Derek LaPoint to enter into Enter Exec. executive session at 7:35 p.m. for discussion of:
Session

- e. collective negotiations pursuant to article fourteen of the civil service law;
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- g. the preparation, grading or administration of examinations; and
- i. CSE/CPSE
- j. to discuss matters made exempt under federal law, the Family Educational Rights and Privacy Act (FERPA).

Allen - Yes Coller - Yes Hotaling - Absent Kroniser - Yes
D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Trudeau - Absent
White - Yes Motion Carried

The Board reentered regular session at 8:24 p.m.

RESOLUTION: A motion was made by Derek LaPoint, seconded by Michael White to approve the Substitutes following additions to the 2018-2019 substitute lists:

Teacher/Support Staff: Bryan Boyce, Brittney Arbuckle

Allen - Yes Coller - Yes Hotaling - Absent Kroniser - Yes
D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Trudeau - Absent
White - Yes Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Michael White to approve the Substitutes following additions to the 2018- 2019 substitute lists, pending fingerprint clearance:

Support Staff: Elaine Archer, Jordan Bechore

Allen - Yes Coller - Yes Hotaling - Absent Kroniser - Yes
D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Trudeau - Absent
White - Yes Motion Carried

RESOLUTION: A motion was made by Penny Allen, seconded by Tom O'Brien to approve and Resign Church Cleaner accept the retirement resignation of Lynn Church, with regret, from the position of Part Time Cleaner, effective March 1, 2019.

Allen - Yes Coller - Yes Hotaling - Absent Kroniser - Yes
D. LaPoint - Yes R. LaPoint - Yes O'Brien - Yes Trudeau - Absent
White - Yes Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Derek LaPoint to approve and Resign accept the resignation of Matthew Brabaw, with regret, from the position of Elementary Brabaw Teacher, effective at the close of business on January 21, 2019.
Teacher

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Yes			Motion Carried

RESOLUTION: A motion was made by Michael White, seconded by Tom O'Brien to approve and Resign accept the retirement resignation of Marcia White, with regret, from the position of White Teacher, effective at the close of business on June 26, 2019.
Teacher

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Yes			Motion Carried

RESOLUTION: A motion was made by Michael White, seconded by Tom O'Brien to approve the CSE programs recommended by the CSE for students #2650, #2251, #1948, #2512, and #2823.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Yes			Motion Carried

ADJOURN: A motion was made by Michael White, seconded by Derek LaPoint to adjourn the meeting at 8:28 p.m.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	Trudeau - Absent
White - Yes			Motion Carried

Respectfully Submitted,

Brandi Graham
Board Clerk