

Edwards-Knox Central School
Board of Education
Regular Meeting
March 6, 2018

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 6:30 p.m. by President Reggie LaPoint on March 6, 2018 at the Edwards-Knox Central School Library.

The meeting opened with the Pledge of Allegiance.

Members of the Board of Education present were: Penny Allen(7:41pm), Lynn Coller, Jennifer Hotaling, Stacia Kroniser, Derek LaPoint, Reggie LaPoint, Tom O'Brien, Michael White and Tom Whitmarsh. Also present were: Ronald Burke, Glenda Morales-Hanley, Lura Hughes, Amy Sykes (6:37pm) and Brandi Graham.

Discussion of Board Member Issues: Various board members discussed the concerns regarding school safety. Mr. Burke stated that there is a school safety plan in place that has been approved by both law enforcement and the State Education Department. Mr. Burke also stated that there have been discussions between area superintendents regarding the use of a School Resource Officer.

RESOLUTION: A motion was made by Lynn Coller, seconded by Stacie Kroniser to approve the Minutes minutes of February 6, 2018.
2/6/18

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

The Board reviewed the warrants on file in the business office, recommended for payment by the Claims Auditor and asked clarification questions regarding the payments.

RESOLUTION: A motion was made by Tom O'Brien, seconded by Derek LaPoint to accept the Claims Auditor reports dated February 7, 2018 and February 28, 2018, as presented and on file in the business office.
Reports

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Michael White to approve the Treasurer's Report of January 31, 2018, as presented and on file in the business office:
1/31/18

General Fund: \$238,093.67
General Fund Class: \$2,539,702.69
School Lunch Checking: \$12,126.42
Federal Fund Checking: \$16,155.38
Trust & Agency Checking: \$81,047.30
Payroll Checking: \$1,704.82
Class Retirement Contribution Reserve Fund: \$1,186,897.00
Class Workers Comp Reserve Fund: \$398,675.24
Class Debt Service Fund: \$322,225.59
Class Insurance Reserve Fund: \$37,652.50
Class Employees Benefit Reserve Fund: \$591,451.70
Class Unemployment Reserve Fund: \$288,019.47
Class Capital Fund: \$4,970.19
Class Expendable Fund: \$81,288.86
Class Non-expendable Fund: \$119,687.04
Class Capital Money Market Fund: \$55,559.38
Scholarship Fund NBT: \$1,228.80

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

RESOLUTION: A motion was made by Tom Whitmarsh, seconded by Lynn Coller to accept the Trial Balance Report, Revenue Status Report, Budget Status Report and the Budgetary Rev. Stat. Transfer Reports dated January 31, 2018, as presented and on file in the business Budg. Stat. office.
Budg. Transfer Rpts.

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

RESOLUTION: A motion was made by Tom Whitmarsh, seconded by Lynn Coller to amend the February 6, 2018 nomination of Dr. Jack Zeh of Heuvelton, New York to the nomination of Dr. Jack Zeh of Hermon, New York, to fill a vacant seat on the St. Lawrence-Lewis Counties BOCES Board.
Nomination

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

RESOLUTION: A motion was made by Michael White, seconded by Derek LaPoint to approve the use of optic scanning machines provided by the Board of Elections for the annual budget vote on May 15, 2018.

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

Board Discussion: 2018 Fire Inspection

Mr. Burke noted three minor infractions including storage materials that were within 2 feet of the ceiling, storage materials too close to a transformer and a covered door window, all were immediately corrected.

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Lynn Coller to amend the February 6, 2018 approval of the bus bond to the following resolution:
Approve Bus & Van Bond

BE IT RESOLVED by this Board of Education as follows:

Section 1. The Edwards-Knox Central School District, as a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), having reviewed the impact of the acquisition of the school vehicles described herein upon the environment, hereby determines that such action constitutes a "Type II Action" under the Regulations and is not subject to review under SEQRA.

Section 2. The Annual District Meeting of the qualified voters of the Edwards-Knox Central School District, will be held at the gymnasium of the District's K-12 school building, Hermon, New York on May 15, 2018 from 12:00 noon to 8:00 p.m., prevailing time, for the purpose of voting on the propositions described in the Notice of Annual District Meeting hereinafter set forth.

Section 3. The business to be acted upon at said Annual District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Annual District Meeting to be published in newspapers having a general circulation within the District, such publications to be made four (4) times each in such newspapers within the seven (7) weeks next preceding such Annual District Meeting, the first publication to be at least forty-five (45) days prior to the date of said Annual District Meeting.

Section 4. Said Annual District Meeting shall be called by giving substantially the following notice thereof:

**NOTICE OF PUBLIC HEARING, ANNUAL VOTING,
ELECTION OF BOARD MEMBER AND PROPOSITION OF
EDWARDS-KNOX CENTRAL SCHOOL DISTRICT**

THE BOARD OF EDUCATION OF THE EDWARDS-KNOX CENTRAL SCHOOL DISTRICT HEREBY GIVES NOTICE that pursuant to a Resolution adopted by the Board of Education of the District on March 6, 2018, the annual meeting of the qualified voters of said School District will be held at the gymnasium of the District's K-12 school building, Hermon, New York, on May 15, 2018 from 12:00 noon to 8:00 p.m., prevailing time, for the purpose of voting upon the following propositions:

PROPOSITION I

Shall the Board of Education of the Edwards-Knox Central School District be authorized to purchase and finance three (3) school buses at an estimated cost not to exceed \$365,000, including necessary furnishings, fixtures and equipment and all other costs incidental thereto and expend a total sum not to exceed \$365,000, which is estimated to be the total maximum cost thereof, and pay for such buses by the levy of a tax which is hereby voted in the amount of \$365,000, subject to the applicable amount of State Aid which may be received for such purposes, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$365,000, and a tax is hereby voted to pay the principal and interest on said obligations when due?

PROPOSITION II

Shall the Board of Education of the Edwards-Knox Central School District be authorized to purchase and finance one (1) passenger van at an estimated cost not to exceed \$30,000, including necessary furnishings, fixtures and equipment and all other costs incidental thereto and expend a total sum not to exceed \$30,000, which is estimated to be the total maximum cost thereof, and pay for such passenger van by the levy of a tax which is hereby voted in the amount of \$30,000, subject to the applicable amount of State Aid which may be received for such purposes, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$30,000, and a tax is hereby voted to pay the principal and interest on said obligations when due?

NOTICE IS GIVEN that voting upon the foregoing Propositions will be by voting machine and will take place on May 15, 2018 gymnasium of the District's K-12 school building, Hermon, New York from 12:00 noon to 8:00 p.m., prevailing time.

PLEASE TAKE FURTHER NOTICE that qualified voters of the District may obtain applications for an absentee ballot from the office of the Clerk of the District. Completed applications must be received by the Clerk of the District no later than 4:00 p.m. on May 14, 2018, and must be received no later than 4:00 p.m. on May 8, 2018 if the absentee ballot is to be mailed to the voter. Completed applications received after 4:00 p.m. on May 8, 2018 will require the voter to personally appear at the office of the Clerk of the District to receive an absentee ballot. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter in the office of the Clerk of the District between the hours of 8:00 a.m. and 4:00 p.m. through May 14, 2018, except on Saturdays, Sundays or holidays.

NOTICE IS FURTHER GIVEN that the propositions set forth on the voting machine label shall appear as follows:

PROPOSITION I

Shall the Board of Education be authorized to purchase and finance three (3) school buses at an estimated cost not to exceed \$365,000, including necessary furnishings, fixtures and equipment and all other costs incidental thereto and pay for such buses by the levy of a tax in the amount of \$365,000, subject to the applicable amount of State Aid which may be received for such purposes, which tax shall be

levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$365,000, and a tax is hereby voted to pay the principal and interest on said obligations when due?

PROPOSITION II

Shall the Board of Education be authorized to purchase and finance one (1) passenger van at an estimated cost not to exceed \$30,000, including necessary furnishings, fixtures and equipment and all other costs incidental thereto and pay for such passenger van by the levy of a tax in the amount of \$30,000, subject to the applicable amount of State Aid which may be received for such purposes, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$30,000, and a tax is hereby voted to pay the principal and interest on said obligations when due?

DATED: March 6, 2018

BY ORDER OF THE BOARD OF EDUCATION

Brandi Graham, District Clerk

Section 5. The vote upon the proposition to be submitted to the qualified voters shall be by ballot on voting machines and the District Clerk is hereby authorized and directed to have the necessary ballot labels printed in form corresponding as nearly as may be with the requirements of the Education Law.

Section 6. The law firm of Trespasz & Marquardt LLP is appointed bond counsel for the obligations authorized herein.

Section 7. This Resolution shall take effect immediately.

Allen - Absent	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

Board Discussion: 2018-19 Initial Budget DRAFT

Mrs. Morales-Hanley stated she continues to look at expenses and revenue numbers regularly, more specific numbers will be known at the end of the school year. Mrs. Morales-Hanley also noted some minor adjustments since the last draft budget including an increase in the BOCES Business Manager line that changed due to BOCES charging for .8 FTE that previously was not being charged. Also noted was the wood chip bids that will go out in August whereas adjustments may need to be made within the facilities budget. Mr. Burke discussed other storage options and is having conversations with the State Education Department. It was noted by both Mrs. Morales-Hanley and Mr. Burke that this is the first budget draft and they are trying to keep line numbers near the actual cost. Mrs. Morales-Hanley stated she spoke with Mrs. Sherry White concerning Special Education needs.

Mrs. Allen entered at 7:41p.m.

RESOLUTION: A motion was made by Lynn Coller, seconded by Jennifer Hotaling to enter into Enter Exec. executive session at 7:50 p.m. for discussion of:
Session

- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- d. discussions regarding proposed, pending or current litigation;
- e. collective negotiations pursuant to article fourteen of the civil service law;
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

- g. the preparation, grading or administration of examinations; and
- i. CSE/CPSE
- j. to discuss matters made exempt under federal law, the Family Educational Rights and Privacy Act (FERPA).

Allen - Yes	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

The Board reentered regular session at 8:47 p.m.

RESOLUTION: A motion was made by Tom O'Brien, seconded by Jennifer Hotaling to approve Retire/ and accept the retirement resignation of Kelly Fulmer, with regret, from the position of Resign Elementary Teacher, effective June 30, 2019. Fulmer

Allen - Yes	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Stacia Kroniser to approve Appoint the co-appointment of George Emrich and Amy Sykes, upon the recommendation of Emrich/ the Superintendent of Schools, to the probationary position of Driver Education Sykes Instructors, at a prorated salary of \$3925.00 each, effective March 7, 2018. Driver Ed Instructors

Allen - Yes	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

RESOLUTION: A motion was made by Derek LaPoint, seconded by Michael White to approve Appoint long term substitute, certified teacher, Danielle McCormick, retroactive to March 1, McCormick 2018 at a Step 1 salary daily base rate of \$215.19 effective on the 6th day from Long commencement on or around March 8, 2018 and through April 4, 2018 or as Term Sub determined.

Allen - Yes	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Lynn Coller to appoint tenure Appoint to Amber Lottie in the area of Elementary Teacher, as recommended by the Tenure Superintendent of Schools, effective September 1, 2018. Lottie

Allen - Yes	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

RESOLUTION: A motion was made by Michael White, seconded by Jennifer Hotaling to appoint Appoint tenure to Amanda Oemcke in the area of Elementary Teacher, as recommended by Tenure recommended by the Superintendent of Schools, effective September 1, 2018. Oemcke

Allen - Yes	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Tom O'Brien to appoint tenure Appoint to Caleb Fuller in the area of Teacher Assistant, as recommended by the Tenure by the Superintendent of Schools, retroactive December 1, 2017. Fuller

Allen - Yes	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

RESOLUTION: A motion was made by Michael White, seconded by Tom O'Brien to appoint
Appoint Mellisa Mathews in the area of Teacher Assistant, as recommended by the
Tenure Superintendent of Schools, retroactive December 1, 2017.
Mathews

Allen - Yes	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Stacia Kroniser to approve the
Substitute following addition to the 2017-2018 substitute lists:

Support Staff: Alexander Bush

Allen - Yes	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Lynn Coller to approve and
Resign accept the resignation of Michael McQuade, with regret, from the position of Modified
McQuade Baseball Coach, effective March 6, 2018.
Mod. Baseball

Allen - Yes	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

RESOLUTION: A motion was made by Derek LaPoint, seconded by Lynn Coller to appoint
Burke Ronald Burke as an interim modified baseball coach, at no cost to the district.
Interim
Mod. Baseball

Allen - Yes	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Stacia Kroniser to approve the
CSE programs recommended by the CSE for students #1659, #1677, #1600, #1744,
#2518, #1879 and #1956.

Allen - Yes	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

RESOLUTION: A motion was made by Michael White, seconded by Jennifer Hotaling to approve
CPSE the programs recommended by the CPSE for student #2647.

Allen - Yes	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Derek LaPoint to approve
Girls' the girls' varsity basketball team overnight trip to Syracuse on March 9, 2018.
Varsity
B-ball
Overnight

Allen - Yes	Coller - Yes	Hotaling - Yes	Kroniser - Yes
D. LaPoint - Yes	R. LaPoint - Yes	O'Brien - Yes	White - Yes
Whitmarsh -Yes			Motion Carried

ADJOURN: A motion was made by Lynn Coller, seconded by Tom O'Brien to adjourn the
meeting at 9:02 p.m.

Allen - Yes	Coller - Yes	Hotaling - Yes	Kroniser - Yes
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D. LaPoint - Yes
Whitmarsh -Yes

R. LaPoint - Yes

O'Brien - Yes

White - Yes
Motion Carried

Respectfully Submitted,

Brandi Graham
Board Clerk