

Edwards-Knox Central School
Board of Education
Regular Meeting
August 8, 2017

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 6:31p.m. by President Reggie LaPoint on August 8, 2017 at the Edwards-Knox Central School Library.

The meeting opened with the Pledge of Allegiance.

Members of the Board of Education present were: Penny Allen, Lynn Coller, Stacia Kroniser, Reggie LaPoint, Tom O'Brien, and Tom Whitmarsh. Also present were: Bob Knox, Danielle Neary of the Gouverneur Tribune, Tomorra Averill, Ron Burke, Amy Sykes, Lura Hughes, Rebecca Phillips and Brandi Graham.

Public Participation: Tomorra Averill spoke regarding concerns about the pool pump and the start of swim season beginning on Monday. Mr. Burke stated that he is working on a plan which should be finalized tomorrow.

RESOLUTION: A motion was made by Lynn Coller, seconded by Stacia Kroniser to approve the Minutes minutes of July 13, 2017.

7/13/17

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

The Board reviewed the warrants on file in the business office, recommended for payment by the Claims Auditor and asked clarification questions regarding the payments.

RESOLUTION: A motion was made by Tom O'Brien, seconded by Penny Allen to accept the Claims Auditor reports dated July 12, 2017 and July 26, 2017, as presented and on file in the business office.

Reports

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Penny Allen to approve the Treasurer's Treasurer's report of June 30, 2017 as presented and on file in the business office:

6/30/17

General Fund: \$470,146.34
General Fund Class: \$1,703,890.94
School Lunch Checking: \$6,220.75
Federal Fund Checking: \$273.06
Capital Checking: \$407.84
Trust & Agency Checking: \$139,052.62
Payroll Checking: \$1,677.87
Class Retirement Contribution Reserve Fund: \$1,180,084.04
Class Workers Comp Reserve Fund: \$396,386.80
Class Debt Service Fund: \$320,375.99
Class Insurance Reserve Fund: \$37,436.36
Class Employees Benefit Reserve Fund: \$588,056.71
Class Unemployment Reserve Fund: \$286,366.23
Class Expendable Fund: \$86,270.96
Class Non-expendable Fund: \$118,996.06
Class Capital Money Market Fund: \$187,401.29
Scholarship Fund NBT: \$1,325.00

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Tom Whitmarsh, seconded by Lynn Coller to accept the Trial Balance Report, Revenue Status Report, Budget Status Report and the Budgetary Rev. Stat. Transfer Reports dated June 30, 2017, as presented and on file in the business office.
 Budg. Stat.
 Budg. Transfer
 Rpts.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Tom O'Brien to accept the Reserve Fund Plan report as presented and on file in the business office.
 Fund
 Plan Rpt.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Penny Allen Whereas the Board of Education has been authorized by the voters at the Annual School Meetings to raise for the current budget of the 2017-2018 school year a sum not to exceed \$15,212,061; Therefore be it resolved, that the Board will hold taxes to a 1.49% tax increase and set the tax levy for the 2017-2018 school year at \$1,936,606 and fix the equalized tax rate by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Town of:	Assessed Value	Equal. Rate	Tax Levy
Canton	948,468	100.00	9.899821
Clare	1,042,708	3.35	295.517057
Edwards	53,145,220	93.00	10.644969
Fine	3,894,011	81.00	12.222002
Hermon	2,471,543	98.00	10.101859
Pierrepont	11,661,062	87.50	11.314082
Russell	60,021,141	70.00	14.142602

and be it hereby directed that the tax warrant of this board duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2017 and end October 31, 2017 giving the tax warrant an effective period of sixty-one days at the expiration of which time the tax collector shall make an accounting in writing to the Board; and it is further directed that the delinquent tax penalties shall be fixed as follows: 1st month free period, 2nd month interest of two percent added, 3rd month or fraction thereof, interest of 3 percent added. Be it additionally resolved as follows: To the Collector of the Edwards-Knox Central School District, Town of Edwards, Russell, Pierrepont, Hermon, Fine, Clare and Canton, County of St. Lawrence, New York State. You are hereby commanded: 1. To give notice and start collection on September 1, 2016 (In accordance with the provisions of Section 1322 of the Real Property Tax Law). 2. To give notice that tax collection will end on October 31, 2017. 3. To collect taxes in the sum of \$1,936,606. in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law. 4. To make no changes or alterations in the tax roll or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law. 5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provision of Sections 540 and 544 of the Real Property Tax Law. 6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three percent interest penalties to all taxes collected during any part

of the third month of the tax collection period and to account for such sums as income due to the school district. 7. To issue press-numbered receipts only on forms provided by the school district in acknowledgment of receipts of payment of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law. 8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by Town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property tax. The warrant is issued pursuant to Sections 910, 912, and 914 of the Real Property Tax Law and is delivered in accordance with Section 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the Board of Education. The warrants all expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, Sub. - 2 of the Real Property Tax Law.

Allen - Yes Coller - Yes Hotaling - Absent Kroniser - Yes
 D. LaPoint - Absent R. LaPoint - Yes O'Brien - Yes White - Absent
 Whitmarsh - Yes Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Lynn Coller to accept the following:
 Standard BE IT RESOLVED, that the Edwards-Knox Central School District, Location code
 Work 74021, hereby establishes the following as standard work days for its employees
 Day and will report days worked to the New York State and Local Employees'
 Report Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body (as per the RS 2418-A form presented and reviewed by the Board of Education on August 8, 2017):

Title	Standard Work Day (Hrs/day)
Board Clerk	8.00

Allen - Yes Coller - Yes Hotaling - Absent Kroniser - Yes
 D. LaPoint - Absent R. LaPoint - Yes O'Brien - Yes White - Absent
 Whitmarsh - Yes Motion Carried

RESOLUTION: A motion was made by Tom Whitmarsh, seconded by Lynn Coller to declare as obsolete, one wheelchair and to donate to the Edwards Lions Club, as presented and recommended by the Superintendent of Schools.
 Wheel- Chair

Allen - Yes Coller - Yes Hotaling - Absent Kroniser - Yes
 D. LaPoint - Absent R. LaPoint - Yes O'Brien - Yes White - Absent
 Whitmarsh - Yes Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Stacia Kroniser to declare as obsolete, three (3) tables, as presented.
 Obsolete Tables

Allen - Yes Coller - Yes Hotaling - Absent Kroniser - Yes
 D. LaPoint - Absent R. LaPoint - Yes O'Brien - Yes White - Absent
 Whitmarsh - Yes Motion Carried

RESOLUTION: A motion was made by Penny Allen, seconded by Stacia Kroniser to declare as obsolete, three (3) base cabinets and counter top, as presented.
 Obsolete Cabinets/ Counter Top

Allen - Yes Coller - Yes Hotaling - Absent Kroniser - Yes
 D. LaPoint - Absent R. LaPoint - Yes O'Brien - Yes White - Absent
 Whitmarsh - Yes Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Tom O'Brien to appoint 17-2018 Ronald P. Burke - Superintendent of Schools, Amy Sykes - High School Principal and APPR Lura Hughes - Elementary Principal as certified APPR Lead Evaluators for the 2017-2018 Evaluator school year.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Penny Allen to change the 2nd Mtg. second Board of Education meeting in August from August 22, 2017 to August 29, 2017 Date Chg. and to direct the District Clerk to advertise such change as required.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Tom O'Brien, Whereas, Delegate the Edwards-Knox Central School District is a participant in the St. Lawrence-Lewis Dist. Counties School District Employees Worker's compensation Plan: and Empl. Whereas, Section IV of the Municipal Cooperative Agreement directs this School Comp District Worker's to select the Superintendent or a designee to serve on the Plan's Plan Board of Directors, be it RESOLVED, that the Board of Education hereby designates Ronald P. Burke, Superintendent of Schools, to serve as the School District's representative on the Plan's Board of Directors: and RESOLVED FURTHER, that the Board of Education hereby designates Glenda Morales-Hanley, to serve as an alternate district representative on the Plan's Board of Directors should the district's representative not be able to attend a Board of Directors Meeting.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Lynn Coller, Whereas, Delegate the Edwards-Knox Central School District is a participant in the St. Lawrence-Lewis Dist. Counties School District Employees Medical Plan: and Whereas, Section IV of the Empl. Municipal Cooperative Agreement directs this School District to select the Medical Superintendent or a designee to serve on the Plan's Board of Directors, be it Plan RESOLVED, that the Board of Education hereby designates Ronald P. Burke, Superintendent of Schools, to serve as the School District's representative on the Plan's Board of Directors: and RESOLVED FURTHER, that the Board of Education hereby designates Glenda Morales-Hanley to serve as an alternate district representative on the Plan's Board of Directors should the district's representative not be able to attend a Board of Directors Meeting.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Penny Allen to approve the 17-2018 Elementary Handbook, High School Handbook, Faculty Handbook, Coaching Handbook Hndbks and the Athletic Contract for the 2017-2018 school year as presented and on file in the main office.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Tom O'Brien, seconded by Stacia Kroniser to approve the 17-2018 2017- 2018 Code of Conduct and Summary, as presented and on file in the main office. Code of Conduct & Summary

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Lynn Coller to award the bid contract for wood chips for the 2017-2018 school year to Baillie Lumber Company out of Boonville, NY in the amount of \$36.00 per ton, as presented and on file in the Business Wood Office.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

The Superintendent, Principals, and Business Manager gave their reports.

Mr. Burke gave an update on the construction projects around the building stating that the bleacher work was approved today and will begin soon. Mr. Burke also stated that the lobby bathrooms are near completion.

Mrs. Phillips reported that the audit is almost complete and it went very smoothly. It was also reported that the fund balance has an extra \$170,000 which is slightly over the allowable 4% coming in at 5%, due to good interest rates and not filling a special education position.

Ms. Hughes reported a busy summer and stated it was nice to see so many kids in the building. It was also noted that there have been many professional development opportunities for staff which many have been taking advantage of.

Mrs. Sykes also noted the many professional development opportunities and was very thankful for the three day session that included 5 teacher's, Lura and herself. Mrs. Sykes stated it was an incredible experience and is already looking into next years opportunity. Mrs. Sykes also noted that there will be a dually enrolled student this year which could effect class rank.

Mr. Burke thanked the board for allowing the principals and staff the opportunity to attend the conference and stated that he has heard nothing but enthusiasm from all that attended.

RESOLUTION: A motion was made by Lynn Coller, seconded by Penny Allen to enter into Enter Exec. executive session at 7:41 p.m. for discussion of:
Session

- e. collective negotiations pursuant to article fourteen of the civil service law;
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- g. the preparation, grading or administration of examinations; and
- i. CSE/CPSE
- j. to discuss matters made exempt under federal law, the Family Educational Rights and Privacy Act (FERPA).

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

The Board reentered regular session at 8:46 p.m.

RESOLUTION: A motion was made by Lynn Coller, seconded by Tom O'Brien to authorize Ronald P. Burke, Superintendent of Schools to hire an Internal Literacy Coach and to offer a \$2,000 stipend for the additional work that will be included with the position.
Literacy Coach

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Stacia Kroniser to approve the 2017-18 following substitutes for the 2017-2018 school year:
Subs.

Teacher: Dale Barker, Nancy Barker, James Buckley, David Bullock, Rebeca Butler, Jennifer Clary, Gary Coffey, Terry Coller, Paige Gravett, Dorna Hathaway, Rebecca Hubbard, Kassidy Keegan, Margie LaPoint, Fred LaPoint, Norma Jean LaPoint, Carla Marschat, Kara Mashaw, Ellen Meilleur, Kenneth Nicholas, Donna Parks, Kerry Pearl, Diane Rice, Shammie Robinson, Andrew Smith, Susan Smith, Chrystal Snell, Christine Thompson, Sheri Towne, Joan Trivilino, Charla Whitmarsh, Thomas Wood
Cafeteria: Michelle Blackmer, Terry Coller, Sally Gilbo, Julie Gilmore, Carla Marchat and

Brittany Moore

Bus Driver: Caleb Fuller, Fred Finley, Greg Given, Lyle McEathron and Scott Cardinal

Bus Monitor: Dorna Hathaway, Brittany Moore, Charla Whitmarsh, Sheri Towne and Chrystal Snell

Custodial/Cleaner: Michelle Blackmer and Carl Longway

Lifeguard: Brianna Farr, Tomorra Averill, Andrea Heller, Amanda Tresidder, Nicholas Elkin, Mackenzie Tresidder, Kacee French, Alexa White and Travis White

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Lynn Coller to approve Resign and accept the resignation of Lauren Woodcock, with regret, from the position of Woodcock Special Education and Elementary Art Teacher, commencing September 29, 2017. Teacher

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Tom Whitmarsh, seconded by Stacia Kroniser to accept Leave the One Year Leave of Absence of Becky Salego from Elementary Teacher to a one year Absence position as an Internal Literacy Coach at a salary to be determined by the Superintendent Salego of Schools and for a \$2,000 stipend for the 2017-2018 school year.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Tom O'Brien to approve the salary CIO of the Chief Information Officer at a rate of \$25,000 retroactive to February 1, 2017 and Salary with a 3.25% increase retroactive to July 1, 2017. 2017-18

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Lynn Coller to approve, as Benefits amended, the Employee Benefits Agreement between the Edwards-Knox Central School Agrmt. District and the Chief Information Officer for the 2017-2018 school year, as presented CIO and on file in the district office.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Penny Allen to appoint William Full-Time Wheat as a Full-Time Cleaner at a rate of \$18.33/hr, effective August, 9, 2017, as Cleaner recommended by the Superintendent of Schools. Wheat

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Abstain	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Lynn Coller, seconded by Tom O'Brien to approve the CSE programs recommended by the CSE for student #2410.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Tom Whitmarsh, seconded by Stacia Kroniser to approve CPSE the programs recommended by the CPSE for student #2693, #2458 and #2587.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

RESOLUTION: A motion was made by Stacia Kroniser, seconded by Lynn Coller to approve the FTE appointment of Alan Webb to the .84 Full Time Equivalent Cleaner position, effective August 9, 2017 and as recommended by the Superintendent of Schools.
Cleaner
Webb

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

ADJOURN: A motion was made by Stacia Kroniser, seconded by Penny Allen to adjourn the meeting at 8:55 p.m.

Allen - Yes	Coller - Yes	Hotaling - Absent	Kroniser - Yes
D. LaPoint - Absent	R. LaPoint - Yes	O'Brien - Yes	White - Absent
Whitmarsh - Yes			Motion Carried

Respectfully Submitted,

Brandi Graham
Board Clerk