

Edwards-Knox Central School
Board of Education
Regular Meeting
November 7, 2023

The Regular meeting of the Edwards-Knox Central School Board of Education was called to order at 6:01 p.m. by President Penny Allen on November 7, 2023, at the Edwards-Knox Central School Library.

The meeting opened with the Pledge of Allegiance.

Members of the Board of Education present were: Penny Allen, Jamie Gibson, Malissa Hale, Craig Kirkpatrick, Dustin Lottie, Heidi Stalker, Roger Tresidder and John Zeh. Also present were: Erin Woods, Amy Sykes, Lura Hughes, Shawn DeLorme, Glenda Morales-Hanley, Phil Soper, Rebeca Butler, Tesia Tresidder, Chrystal Snell, Caleb Fuller, Ashley LaPoint, Meghan Hance, Patrick Hance and Brandi Graham.

Public Participation:

Ms. Woods introduced Meghan Hance as the prospective new hire for the School Nurse position. Ms. Hance discussed her nursing background and her desire to work within the E-K school district.

Bus Driver, Ashley LaPoint discussed heating concerns in the bus garage. Ms. Woods noted her appreciation for the patience of the transportation department as the heating problem was being diagnosed, Ms. Woods also noted that the heat had resumed as of this morning.

Administrative Reports:

Ms. Woods gave an update on the pool stating that a new pump seal has been ordered and that she is hopeful that the pool will be up and running in the very near future. A schedule has been created to include community swim and adult swim opportunities. Ms. Woods also noted elementary math assessment review and the upcoming staff development days schedule.

Mr. DeLorme gave an update from the Transportation Department stating September mileage was 23,000 miles. Another update included electric buses, Mr. DeLorme noted that he has not received anything from the information provided to National Grid thus far.

Mrs. Morales-Hanley noted the desk review for the ARPA and CRSSA grants.

Board Member Discussion Items:

Board Member Hale asked questions regarding mental health resources within the school. Ms. Woods noted the several counselors within the building, including a counselor from United Helpers and Heather Aschenbrenner.

RESOLUTION: A motion was made by John Zeh, seconded by Roger Tresidder to approve the Minutes minutes of October 10, 2023.
10/10/23

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

The Board reviewed the warrants on file in the business office, recommended for payment by the Claims Auditor and asked clarification questions regarding the payments.

RESOLUTION: A motion was made by Dustin Lottie, seconded by Malissa Hale to accept the Claims Auditor reports dated October 10, 2023 and November 1, 2023, as presented and on file in the Business Office.
Reports

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

RESOLUTION: A motion was made by Roger Tresidder, seconded by Dustin Lottie to approve Treasurer's the Treasurer's report of July 31, 2023, as presented and as on file in the Business Reports Office:
7/31/23

General Fund: \$330,064.22
General Fund Class: \$1,652,903.20
School Lunch Checking: \$16,246.30
Federal Fund Checking: \$6,715.45
Trust & Agency Checking: \$344,541.32
Trust \$ Agency - HRA FSA: \$243.61
Payroll Checking: \$7,948.87
Class Retirement Contribution Reserve Fund: \$2,573,375.10
Class Workers Comp Reserve Fund: \$339,977.93
Class Debt Service Fund: \$235,134.10
Class Insurance Reserve Fund: \$457,947.60
Class Employees Benefit Reserve Fund: \$643,259.77
Class Unemployment Reserve Fund: \$191,950.52
Class Capital Fund: \$16,209.93
Class Capital Reserve 2022: \$761,924.05
Class Expendable Fund: \$101,277.85
Class Non-expendable Fund: \$130,084.42
Class Capital Money Market Fund: \$1,995,008.88
Scholarship Fund NBT: \$61.93
Scholarship Fund Albern: \$950.06

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

RESOLUTION: A motion was made by Craig Kirkpatrick, seconded by Heidi Stalker to approve Treasurer's the Treasurer's report of August 31, 2023, as presented and as on file in the Business Reports Office:
8/31/23

General Fund: \$210,387.39
General Fund Class: \$1,815,927.69
School Lunch Checking: \$13,023.44
Federal Fund Checking: \$3,360.71
Trust & Agency Checking: \$334,445.56
Trust \$ Agency - HRA FSA: \$2,103.09
Payroll Checking: \$13,148.87
Class Retirement Contribution Reserve Fund: \$2,584,711.78
Class Workers Comp Reserve Fund: \$341,475.65
Class Debt Service Fund: \$236,324.15
Class Insurance Reserve Fund: \$459,965.01
Class Employees Benefit Reserve Fund: \$646,093.57
Class Unemployment Reserve Fund: \$192,796.13
Class Capital Fund: \$16,210.23
Class Capital Reserve 2022: \$757,949.75
Class Expendable Fund: \$101,724.03
Class Non-expendable Fund: \$130,657.49
Class Capital Money Market Fund: \$2,003,797.69
Scholarship Fund NBT: \$61.93
Scholarship Fund Albern: \$950.08

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Dustin Lottie to approve Treasurer's the Treasurer's report of September 30, 2023, as presented and as on file in the Business Reports Office:
9/30/23

General Fund: \$478,020.38
General Fund Class: \$1,979,566.88
School Lunch Checking: \$7,287.25
Federal Fund Checking: \$20,624.23

Trust & Agency Checking: \$357,603.12
 Trust \$ Agency - HRA FSA: \$709.43
 Payroll Checking: \$13,148.87
 Class Retirement Contribution Reserve Fund: \$2,595,819.82
 Class Workers Comp Reserve Fund: \$342,943.17
 Class Debt Service Fund: \$237,490.20
 Class Insurance Reserve Fund: \$461,941.74
 Class Employees Benefit Reserve Fund: \$648,870.21
 Class Unemployment Reserve Fund: \$193,624.68
 Class Capital Fund: \$16,210.63
 Class Capital Reserve 2022: \$726,970.15
 Class Expendable Fund: \$102,161.20
 Class Non-expendable Fund: \$131,219.01
 Class Capital Money Market Fund: \$2,010,602.77
 Scholarship Fund NBT: \$61.93
 Scholarship Fund Albern: \$950.10

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

The Board reviewed the extracurricular quarterly report on file in the district office and asked clarification questions regarding payments.

RESOLUTION: A motion was made by John Zeh, seconded by Jamie Gibson to approve the Town Edwards Sand Contract for the 2023/2024 winter season in the amount of \$500.00, as presented.

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

RESOLUTION: A motion was made by Dustin Lottie, seconded by Heidi Stalker to accept the following donations and to amend the budget as needed;

1. \$200.00/Back to School Event 2023
2. \$100.00/Back to School Event 2023

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

RESOLUTION: A motion was made by Craig Kirkpatrick, seconded by Roger Tresidder to approve the Memorandum of Agreement between the Edwards-Knox Central School District and the Edwards-Knox Central School Teachers' Association, to modify Article Xa.- Compensation, as follows: Bargaining unit member shall have the option of being paid either twenty-one (21) or twenty-five (25) paychecks bi-weekly, effective with the July 1, 2022 through July 30, 2025 E-KTA Contract, as presented and as on file in the District Office.

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Jamie Gibson to approve the Memorandum of Agreement between the Edwards-Knox Central School District and the Edwards-Knox Central School Teachers' Association, to modify Article Xb.- Compensation by adjusting longevity payments as specified in the agreement, effective with the July 1, 2022 through July 30, 2025 E-KTA Contract, as presented and as on file in the District Office.

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

RESOLUTION: A motion was made by John Zeh, seconded by Roger Tresidder, Pursuant to Return the Real Property Tax Law, certify that the foregoing list of unpaid school taxes of 7 Unpaid pages compares with the original tax role and is found to be correct. The total due the School district, including interest and unpaid returned check fees is \$173,019.51, excluding any Taxes State Wild Land or State Reforestation taxes.

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Dustin Lottie to approve the Budget 2024/2025 Budget Calendar, as presented. Calendar 2024/25

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Roger Tresidder to approve the Bus Leonard Bus Quote Letter of Intent to purchase one (1) 30 passenger school bus and two Purchase (2) 72 passenger school buses, upon voter approval during the May 2024 Annual School Intent Budget Vote, as presented and as recommended by the Superintendent of Schools.

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

Board Discussion: ARP Federal Funding

Mrs. Morales-Hanley discussed the items that are currently funded through the American Rescue Plan (ARP) noting areas that will require further discussion. Some items included were the School Resource Deputy, Mental Health Counseling, the Second School Nurse, field trips, increased summer professional development opportunities, Summer School Program and the BOCES Math Coach. Mrs. Morales-Hanley noted that she will know more after seeing the state aid report in January.

It was noted that a new COSER is being developed through BOCES to provide a shared second nurse. Conversations will also occur with the newly elected sheriff to discuss the School Resource Deputy position, noting actual days worked/school days.

RESOLUTION: A motion was made by Dustin Lottie, seconded by Roger Tresidder to approve Appoint the appointment of Jennifer Hotaling, upon the recommendation of the Superintendent Hotaling of Schools, as a Volunteer Assistant Modified and Volunteer Assistant Varsity Cheer Cheer Coach for the 2023/2024 school year.

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

RESOLUTION: A motion was made by Craig Kirkpatrick, seconded by Jamie Gibson to approve Appoint the appointment of the following, upon the recommendation of the Superintendent Vol. of Schools, as Volunteer Assistant Girls Varsity Basketball Coach for the 2023/2024 Girls school year- Var. Bball

- Kevin Hurley
- Shawn Typhair

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

RESOLUTION: A motion was made by Heidi Stalker, seconded by Jamie Gibson to accept the Resign resignation of Erin Geer, from the position of School Nurse, effective November 21, 2023. Geer Nurse

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Heidi Stalker to appoint Kelly Fulmer as a long term substitute, certified teacher, effective October 17, 2023 and concluding on or around January 2, 2024 at a Step 15 per diem base rate of \$311.44, as recommended by the Superintendent of Schools.

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

RESOLUTION: A motion was made by Craig Kirkpatrick, seconded by Roger Tresidder to approve the appointment of Meghan Hance, upon the recommendation of the Superintendent of Schools, to the probationary position of Registered Nurse, at a Step 13 prorated salary of \$59,916.00 effective November 27, 2023, with an anticipated tenure date of November 27, 2027.

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

RESOLUTION: A motion was made by Malissa Hale, seconded by Heidi Stalker to approve the Substitutes following additions to the 2023-2024 substitute lists:

School Nurse: Samantha Dayter (effective 10/20/23), Emily Murdock (effective 10/17/23)
 School Bus Driver: Diane Rice
 Lifeguards: Vanessa Ross, Elizabeth Burke, Kadein Kelley, Lily Lottie, Macy White, Rylee Typhair, Olivia Goss

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

RESOLUTION: A motion was made by Craig Kirkpatrick, seconded by Malissa Hale to approve the programs recommended by the CSE for students #2702, #2542, #2897, #2875, and #2936.

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

ADJOURN: A motion was made by Dustin Lottie, seconded by Heidi Stalker to adjourn the meeting at 6:54 p.m.

Allen - Yes	Benson-Baxter - Absent	Gibson - Yes	Hale - Yes
Kirkpatrick - Yes	Lottie - Yes	Stalker - Yes	Tresidder - Yes
Zeh - Yes			Motion Carried

Respectfully Submitted,

Brandi Graham
 Board Clerk