

Education. Provide management all final financial statements and file with all appropriate agencies.

DELIVERABLES

29. In addition to entrance and exit conferences, meetings to be scheduled as needed to inform of potential issues and progress of the audit.

Prior to the Board of Education presentation an electronic copy the financial statements, management report and management letter must be submitted to the business office. The audit must be complete by October 15th of each year.

FIRM BACKGROUND & BID SHEET

30. Provide firm background;

Provide credentials and biography of all firm principals and;

Provide references of schools audited.

Firm Name:

PINTO MUCENSKI HOOPER VANHOUSE & CO., P.C.

Firm Address:

42 MARKET STREET, POTSDAM, NY 13676

Firm Contact Person and Phone:

EDWARD S. MUCENSKI (315) 265-6080

Signature of a Firm Principal:

Edward A. Mucenski

FEE PROPOSAL

2015-16	\$	<u>15,750</u>
2016-17	\$	<u>15,950</u>
2017-18	\$	<u>16,100</u>
2018-19	\$	<u>16,250</u>
2019-20	\$	<u>16,400</u>

The Board of Education has the right to accept or reject all quotes.

PROSPOSAL MUST INCLUDE SIGNED BID CERTIFICATE AND THIS PROPOSAL SHEET.

Mailing instructions:

All proposals must be received by May 16, 2016 at 200 p.m.
in a sealed envelope marked "Audit Proposal" sent to:
Rebecca Phillips, Business Manager
2512 County Route 24
Hermon, NY 13652