



St. Lawrence-Lewis  
BOCES

Building Futures \*  
Creating Meaningful Lives

Board of Cooperative Educational Services

Office of the District Superintendent

PO Box 231, 40 West Main Street  
Canton, NY 13617

Phone: (315) 386-4504 ❖ Fax: (315) 386-2099  
tburns@sllboces.org

**Thomas R. Burns**

*District Superintendent/Executive Officer*

TO: President and Members of Component Boards of Education  
St. Lawrence-Lewis Counties BOCES Sole Supervisory District

FROM: Roger M. Bennett, President *Roger M Bennett*  
St. Lawrence-Lewis BOCES Board of Education

DATE: January 31, 2020

SUBJECT: Process for the Annual Meeting, Annual Election of BOCES Board Members, and  
Vote on the BOCES Administrative Budget

In consultation with the component districts and pursuant to §1950 subdivision 2-a(b) of the Education Law of the State of New York, I, Roger M. Bennett, President of the BOCES Board of Education, hereby designates **Monday, April 20, 2020**, to be the date on which each component board will conduct a public meeting (which may be a regular or special meeting), for:

- The purpose of electing members of the Board of Cooperative Educational Services
- Adopting a public resolution concerning the approval or disapproval of the BOCES tentative administrative budget

I, Roger M. Bennett, President of the BOCES Board of Education, also designate pursuant to §1950, subdivision 4 (o) of the Education Law of the State of New York, **Wednesday, April 1, 2020**, to be the BOCES Annual Meeting, at which time the proposed administrative, capital, and program budgets of the St. Lawrence-Lewis Counties BOCES for the 2020-2021 school year will be available for inspection by the Boards of Education.

Nominations for BOCES board candidates are made by resolution of the Board of Education of one or more component school districts for each vacancy, to be transmitted to the clerk of the BOCES on the nomination form (attached), by close of business **Monday, March 2, 2020**. All candidate nomination forms, in turn, shall be forwarded to each component school district by certified mail for consideration when voting.

The effective appointment date for the BOCES board members elected to fill the vacancies shall be July 1, 2020 for a three-year term expiring on June 30, 2023. These seats are currently held by Marjorie McCullough, William Cartwright, and Michael Miller.

Vacant seats on the BOCES board are considered at large, candidates are elected in order of the greatest number of votes received until all vacancies are filled (§1950 (2-a)(c)). Once elected to the BOCES board, the members represent component districts at large.

The St. Lawrence-Lewis BOCES belongs to the component districts; the BOCES board members are the component district's custodians. The BOCES has an obligation to provide the services the component districts request, delivered in an educationally effective manner and financially efficient, as are collectively prescribed. It is a pleasure to serve the 18 component districts in the sole supervisory district of the St. Lawrence-Lewis BOCES.

The preliminary details of the BOCES Annual Meeting are:

Date:	Wednesday, April 1, 2020
Location:	St. Lawrence-Lewis BOCES – ESC
Social Hour & Hors d'oeuvres:	5:15 pm
SLLCSBA Annual Meeting:	6:15 pm
BOCES Annual Meeting & Budget Review:	6:30 pm

If you have any questions regarding this information, please contact Mr. Thomas R. Burns, District Superintendent.

RMB:mab

Attachments (Nomination Form)

Cc: Component District Clerks  
Component Chief School Administrators  
BOCES BOE Members  
File

**BOCES NOMINATION FORM**

Be it resolved, that the Board of Education of the \_\_\_\_\_  
(Central), (City) School District hereby nominates \_\_\_\_\_ of  
\_\_\_\_\_, New York, to fill a vacant seat on the St. Lawrence-Lewis  
Counties BOCES Board.

**BIOGRAPHICAL SKETCH OF NOMINEE**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Education: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Educational Experience (Board Service, etc) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Work Experience: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Miscellaneous Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please return nomination form to:**  
Maureen Bouchey, District Clerk  
BOCES Sole Supervisory District  
St. Lawrence-Lewis Counties  
P.O. Box 231, 40 West Main Street  
Canton, New York 13617

**by Monday, March 2, 2020 (close of business)**

Email: [mbouchey@sllboces.org](mailto:mbouchey@sllboces.org)

**Please email form or provide a hard copy via van mail.**