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STUDENT INTERVIEW REQUEST FORM

Date: _____

If a Child Protective Service ("CPS") worker requests to interview a student during the school day, this form must be completed by the CPS worker prior to the School District granting access to the student. This form should not be maintained in the student's record, but rather should be maintained where confidential CPS records are maintained.

Identity of CPS Worker Verified by: (type of identification) _____

CPS WORKER INFORMATION

Name: _____ Agency/ Title: _____

Address: _____ Telephone No. _____

Email Address: _____

Supervisor: _____

TO BE COMPLETED AND SIGNED BY CHILD PROTECTIVE SERVICE REPRESENTATIVE:

I, _____, a child protective services representative,
have asked that _____, a student of the Edwards-Knox Central
School District, be made available for interview.

PURPOSE

The purpose of the interview concerns matters relating to child abuse and/or neglect.

PERSON IN PARENTAL RELATION CONTACT

Parental consent has been obtained (attach copy of parental consent).

Parental consent has been sought and denied.

CPS has determined that seeking prior parental consent increases the risk of harm to the child.

Parental consent cannot be obtained in a timely fashion before harm can be reasonably predicted to occur.

COURT ORDER

[] A Court Order has been issued authorizing the interview (attach a copy of the Judicial Order).

If there is no parental consent or Court Order, then facts and circumstances must exist sufficient to reasonably believe that the child is abused or neglected and/or a child is at immediate risk of abuse or neglect.

EMERGENCY/IMMINENT THREAT

[] I believe that an emergency situation exists which involves imminent threat of harm to a child which necessitates this interview. (Check below)

[] I have a reasonable belief that the child will suffer further abuse on returning home at the end of the school day.

[] I have reasonable belief that another child who resides in the same household will suffer abuse upon returning home at the end of the school day.

[] Other (provide explanation) _____

[] This is not an emergency situation

In the case of a non- emergency situation, the school requires parental consent, a Court Order or other written judicial mandate prior to allowing the interview to proceed

REASONABLE BELIEF

My reasonable belief of imminent harm to the child(ren) is based on the following: (check all that apply)

[] A preliminary interview with the source of the initial report of child abuse.

[] Consultation with law enforcement (_____).
(Name)

[] Contact with other relevant and collateral sources (friends, neighbors, medical professionals)

[] Other _____

CPS Representative Signature

Print Name/Title

Edwards-Knox Central School District Signature

Print Name/Title